



Workshop: AAUW's New Website

What you can do today!

While the new www.aauw.org won't be launched until September, there are some things from this workshop that you can do in the Cyber Cafe here in Phoenix. If you do take this sheet home, please put it somewhere that it won't get buried under all the other information you'll take home from Phoenix. Make a note to check it before July 30!

- Make sure your branch/state web manager is subscribed to webmgrs@listsrv.aauw.org so they'll get updates about the new www.aauw.org – see instructions at http://aauw.org/member_center/websites/.
- Register for the MSD! Login and CHECK YOUR CONTACT INFORMATION
- Convince your branch treasurer to register for the MSD and
 - Check/correct the contact info for the branch members.
 - Start using the online submissions for dues and contributions
- Make sure your branch president is registered for the MSD
 - S/he can report the 07-08 officers or assign this responsibility to someone else.
 - S/he (or the treasurer) can download a CSV file of branch member contact data
- Print out a branch roster and take it to the next board meeting
 - Be sure members know how to get this list, particularly if your yearbook is going to be delayed
- Use your lifelong learning skills to come up to speed on “RSS”.
 - Ask the person who usually helps you with computer issues, or look for an article or a class.
 - See www.commoncraft.com for their short video on “RSS in plain English” as a first step.
- Plan to TAKE THIS INFORMATION to your summer and fall state meetings as well as the branch meetings next fall!

For additional information, you're invited to the Web managers Special Interest Group. Saturday, June 30, 5:30 – 6:30. See the program for the location.